

**MINUTES OF THE WORKERS' COMPENSATION SECTION
EXECUTIVE COMMITTEE
January 8, 2016**

I. CALL TO ORDER

Chair Tom Harrell called the Executive Committee (EC) to order at 12:10 p.m.

Committee members attending or absent were:

Exec Board Member	Present in Person	Present by Phone	Absent	Comments
Bohy, Ronald	x			
Caldwell, Katherine			x	
Chen, Bin	x			
Conratt, Linda	x			
DiCicco, Alana		x		
DiBartolomeo, Joe		x		
Frost, Christine		x		
Garrow, Phil			x	
Harrell, Tom	x			
Lesh, Allison	x			
Ogawa, Jenny	x			
Olney, Kathryn		x		
Oswald, John	x			
Schoenfeld, Steve			x	
Semple, Keith		x		
Smith, Bruce		x		
Wren, Geoffrey		x		
TOTAL				

II. MINUTES

A motion passed to approve the EC Minutes of the December 11, 2015 meeting.

III. Chair Report

Tom Harrell welcomed new members Bruce Smith, Joe DiBartolomeo, Phil Garrow. The planned 2016 Workers' Compensation Section Executive Committee meetings were announced: Feb. 12, March 11, April 8, May (at Salishan conference), June 10, July 8, Sept. 9, Oct. 14, Nov. 11, Dec. 9. There will be no meeting in August.

IV. Treasurer Report

There is no end of year statement from the OSB at this time. However, Ron Bohy estimated an ending balance for 2015 of \$18,500. The section members' fees should start coming in.

A reminder was announced that reimbursement forms are on the OSB website if any committee member wants to submit any expenses for reimbursement. Ron Bohy also said he has forms available. The reimbursement forms need to be completed with attached receipts. If the reimbursement is for food provided at a meeting, the attendees of the meeting need to be listed that ate the food. The reimbursement forms can be emailed to Ron Bohy. If the reimbursement is for mileage, the form must be completed and emailed to Ron Bohy. Mileage reimbursement is \$.54 per mile. The OSB issues checks every Tuesday. Reimbursement is not allowed for alcohol, movies during an overnight stay, pet fees, cleaning, or traffic/parking tickets.

V. Committee Reports

A. Salishan

This committee had a meeting on Tuesday, December 29, 2015. The committee is waiting for confirmation of medical presenters at the conference. Otherwise, the Salishan agenda is mostly set. There are no issues with the Salishan contracts as they have been approved and sent to the OSB.

Ron Bohy asked for copies of the approved contracts and addendums (he retains copies of contracts for Salishan and Bench/Bar). The due date for the Salishan deposit is 5/27/16. The deposit changed from \$1,500 to \$2,000. Sally Curey has contact information.

B. Professionalism Award

Nominations are still open.

C. Access to Justice

A meeting is scheduled for 1/19/16.

D. Bench/Bar

There was nothing new to report. Everyone agreed the Salem location of the 2015 Bench/Bar meeting was successful. It was moved and approved that the Oct. 2016 Bench/Bar again be held in Salem.

E. Going Forward

They have a meeting at the end of January, 2016.

F. Legislative and Rules

A meeting has yet to be scheduled. Any proposals from the Executive Committee (or otherwise) are due by April 1, 2016. The proposals are sent to Public Affairs and thereafter to Legislative Counsel. The Executive Committee supports the proposal that future WCB Board member appointments be attorneys. Drafted language of this concept was previously sent around to committee members. There was already a proposal submitted to remove "new/omitted condition" request boxes from 827 forms.

G. New Technologies/Communications

The new Workers' Compensation Section website is still not complete (but the old one is still operational). A new committee member is needed to take over the website oversight. The OSB had plans to take over the website operation (as discussed last August, 2015) for all sections. However, the OSB has not taken over the website operation as of this time. The Workers' Compensation Section still has a contract with the current provider Apolusa (\$25 per month) until 12/31/15 or until terminated under the termination clause (the contract may be terminated with 30 days written notice). Tom Harrell will check with the OSB about the Bar running the website. The issue of terminating Apolusa's operation of the website was tabled until information is obtained from the OSB.

H. Nominations

Two new members joined the Executive Committee.

VI. Old Business

The Salishan contracts and addendums have been completed.

An updated list of committees and their liaisons is needed for contact purposes. Tom Harrell will update the list (which was previously completed by Allison Lesh in May, 2015).

VII. New Business

None.

VIII. Adjournment and Next Meeting

The Executive Committee Meeting adjourned at approximately 12:33 p.m.

The next meeting will be at 12:00 p.m. on Friday, Feb. 12, 2016 at the offices of the Oregon State Bar.