MINUTES OF WORKERS' COMPENSATION SECTION EXECUTIVE COMMITTEE
December 14, 2018

I. CALL TO ORDER

Chair John Oswald called the meeting to order at 12:05 p.m. Attendance was as follows:

Name	In Person	By Phone	Absent
John M Oswald (Chair)		X	
Katherine M Caldwell (Chair-Elect)	X		
Jenny Ogawa (Past Chair)	X		
Linda D Conratt (Treasurer)	X		
Bruce D Smith (Secretary)		X	
Bin Chen			X
Philip Harry Garrow		X	
Keith Semple		X	
Geoffrey G Wren		X	
Joe Di Bartolomeo		X	
Martin M Fisher		X	
Christine Coffelt Frost	X		
Colin Rockey Hackett	X		
John Klor	X		
Allison B Lesh		X	
Jovanna L Patrick		X	
Carrie D Wipplinger	X		
Colin George Andries (BOG)			X
Christine Ford (Bar Liaison)			X
Danielle Edwards (Bar Liaison)	X		

II. MINUTES

Minutes of the committee's November 9, 2018 meeting were approved.

III. CHAIR REPORT

Chair Oswald reported that Bin Chen, Geoff Wren and Keith Semple are finishing their terms on the EC this month. Heather Holt, Vincci Lam, and Mark Mills will start their terms in January 2019.

IV. TREASURER REPORT

Treasurer Conratt submitted her statement of revenue and expense for the 10-month period ending November 30, 2018. (Ex. A, attached, consisting of two pages).

V. COMMITEE REPORTS

A. Professionalism Award

Jenny Ogawa is in contact with Dustin Dopps, who works in the Bar's Communications & Public Services office, about sending out the professionalism award survey to Section members. There is a February 2019 deadline for submitting nominees. Tom Harrell, John Oswald and Jenny comprise the EC's nominating committee.

B. Access to Justice

Jovanna Patrick reported that Bin Chen went to the board meeting in November where our proposed rule concepts were considered. She and Bin will attend the rulemaking meeting that the board has scheduled for February 1, 2019.

Jovanna recently spoke with WCD policy analyst/rules coordinator Fred Bruyns regarding immigration issues that the Access to Justice committee is considering. According to Mr. Bruyns, WCD does not require injured workers to furnish a SSAN in order to perfect a claim, and does not intend to police compliance with the insurers' requests that workers do so.

Jovanna also reported that the vocational counselor survey is now up and running; and that soon the Bar will be sending out the link to Section members.

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The proposed rulemaking hearing is scheduled for February 1, 2019, at 10 a.m., at the board's Salem office. The board's proposed amendments concern the procedure for translation of non-English documents, and the requirement of a "multi-language help page" with acceptance and denial notices.[1]

[1] Copies of the proposed rulemaking materials can be found under "Proposed rules and rulemaking notices" on the Board's website: <https://www.oregon.gov/wcb/legal/Pages/laws-and-rules.aspx>

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The Access to Justice committee is also looking at claim denial language, to finds ways to make it easier to understand.

C. Salishan/Annual Meeting

There was no report from this committee.

D. Bench Bar Forum

There was no report from this committee.

E. Going Forward

Chair Oswald indicated that the Going Forward committee will be planning more social activities in 2019 in order to attract new members to the Workers' Compensation Section.

F. Legislative and Rules

Keith Semple indicated that the Legislative and Rules committee will try to meet in January. The committee will be looking for one or two new ALJ members for 2019.

Jenny reported that Presiding ALJ Joy Dougherty is heading an advisory committee that will be holding its first meeting next week to look at the issue of subpoenas of medical records.

VI. OLD BUSINESS

Carrie Wipplinger asked what is happing about the issue of raising section dues. Jovanna reported that Bench-Bar coordinator Katie Krametbauer is working on the survey that will be going out to section members concerning the future of the Bench-Bar, and knows that we want to include questions regarding section dues.

VII. NEW BUSINESS

Next year's officers are: Kate Caldwell, chair, Bruce Smith, chair-elect, Jovanna Patrick, secretary, Linda Conratt, treasurer, and John Oswald, past chair.

VIII. ADJOURNMENT AND NEXT MEETING

The EC meeting adjourned at 12:26 p.m.

The next meeting will be at noon on January 11, 2019 at the OSB offices.

OREGON STATE BAR
Workers' Compensation - 830
Statement of Revenue and Expense
For the Eleven Months Ending November 30, 2018

Description	November 2018	YTD 2018	Budget 2018	% of Budget	November Prior Year	YTD Prior Year
REVENUES						
Annual Event		$31,218	$30,000	104.1%		$29,917
Membership Fees		8,075	8,200	98.5%		8,200
Sponsorship Rev		2,100	1,850	113.5%		1,850
Registrations - Conferences/Seminars		250	100	250.0%	50	145
Total Revenue		**41,643**	**40,150**	**103.7%**	**50**	**40,112**
EXPENSES						
Annual Meeting		27,136	28,000	96.9%		27,674
Committee - Executive	49	829	2,000	41.4%	138	696
Computer - Internet / Web			200	0.0%		
Conferences / Seminars Expense	1,313	9,377	7,200	130.2%	7,853	8,193
Contributions		150	400	37.5%		200
Contributions - Campaign for Equal Justice		500	500	100.0%		500
Contributions - OR Minority Lawyers Assoc.		500	500	100.0%		500
Gifts & Awards		772	250	308.7%		241
Telephone - Conference Calling	52	307	620	49.5%	5	336
OSB Support Services Assessment		2,632	2,752	95.6%		2,728
Total Expense	**1,414**	**42,203**	**42,422**	**99.5%**	**7,996**	**41,067**
Net Revenue (Expense)	**(1,414)**	**(559)**	**(2,272)**		**(7,946)**	**(955)**
Beginning Fund Balance		**16,868**				
Ending Fund Balance		**16,309**				
Section Member Count - Paid		**324**				**328**
Section Member Count -		**12**				**16**
Section Member Count - Total		**336**				**344**

EXHIBIT A-1

Workers Comp Detail

Account Numbe	Account Description	Date	Vendor	Reference	Debit Amoun	Credit Amount
830-7195-000	Committee - Executive	11/14/2018	Caldwell, Katherine M	11/2018 Wkrs Comp EC Lunc	$48.70	$0.00
830-7245-000	Conferences / Seminars	11/30/2018		830 SBBF18 CLE Reg Svs	$1,310.00	$0.00
830-7245-000	Conferences / Seminars	11/1/2018	BluePay	Oct 2018 BluePay CC Fees	$2.89	$0.00
830-7885-000	Telephone - Conference Ca	11/30/2018		Oct 2018 PGI Billing	$52.32	$0.00

EXHIBIT A-2

As of 12/12/2018